



Date: _____

Employee Data:

Last Name: _____ First Name: _____

Address (current local): _____

City, State, Zip Code: _____

Phone: _____ Email: _____

Emergency Contact: _____

Phone: _____

U.W. Student #: _____

**Please complete reverse side for
employment experience ⇨**

To be eligible for employment you must be a student at the University of Washington.
Undergraduates must carry 7 credits - or "ON LEAVE" for one quarter immediately following a quarter in which you were enrolled for at least 7 credits.
Graduates must be enrolled for at least 4 credits - or "ON LEAVE". Ph.D.'s working on their dissertations will be eligible if enrolled for at least 2 credits.

Are you CURRENTLY ENROLLED? Yes No, explain: _____

Have you WORKED for the University Libraries before? Yes, date: _____ No

Hours Available for Work:

Please indicate HOURS in which you ARE AVAILABLE to work:

Monday: _____

Tuesday: _____

Wednesday: _____

Thursday: _____

Friday: _____

Saturday: _____

Sunday: _____

ADMIN USE ONLY
First Day: _____
Budget #: _____
Section: _____
Cards: _____
Timesheet: _____
List: _____

Employment Experience (please check all that apply):

Typing (Words per Minute: _____)

General Office Experience (list any equipment you have used i.e. copiers, phones, etc):

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Computer Experience (list any software programs you have had experience with):

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Other (list any other experience you have had):

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____