



Guidelines for Enforcement of the Health Sciences Center NO SMOKING Policy

Since February 1, 1994, smoking has been prohibited in all areas of the Health Sciences Campus. This includes not only the buildings and their internal spaces, but also all UW property south of Pacific St., north of Columbia Rd., and just to the west of the J Wing. A no-smoking area also surrounds the Center for Human Development and Disabilities buildings. The pedestrian bridge from the T wing to the main campus is also a no-smoking zone. All doorways, breezeways, courtyards, stairwells, sidewalks and loading docks within that zone are included within this no-smoking policy. See the attached map for more details on the areas described.

Smoking in indoor public areas of the Health Sciences complex is prohibited by the Washington Clean Indoor Air Act and an ordinance enacted by the City of Seattle; violators are subject to a fine up to \$100. Enforcement of **Public Areas** within a building is as follows:

- When individuals are observed smoking in public areas of the HSC, they should be informed of the Center's No Smoking policy. Some first-time visitors might not see the No Smoking notices posted at building entrances and may simply need to be told that smoking is not allowed.
- If the smoker continues to ignore the policy and is a faculty or staff member, his or her supervisor should be informed so that further explanation of the policy can be provided.
- If the supervisor or advisor is unsuccessful in convincing the smoker to adhere to the ordinance, the case may be referred progressively up the administrative structure. (NOTE: Each Dean is responsible for enforcement of the policy within his/her school; the Executive Director for Health Sciences Administration is responsible for enforcement of the policy within units that administratively report directly to that office.)
- If the smoker continues to ignore the policy and is a student, the matter should be referred to the Dean's office of the college or school in which the student is enrolled, for appropriate action.
- If the previous measures fail to deter the individual from smoking in the HSC, the case may be referred to the University Police. A uniformed officer may be dispatched on a non-emergency basis to explain the ordinance and give the violator an oral warning.
- If the oral warning fails to deter the violator, University Police may again be called. At this point, the officer dispatched to handle the case may choose to issue a citation that could, upon conviction, result in a fine up to \$100.

Guidelines for Enforcement of the Health Sciences Center NO SMOKING Policy — continued

What started as a Health Sciences policy February 1, 1994 with local personnel ramifications, was supported on April 18, 1994 by a new state administrative code. **WAC 296-62-12005 Controls for environmental tobacco smoke** specifically assigns the responsibility to the employer to ensure tobacco smoke does not enter buildings and office work spaces. This WAC states:

"The employer shall use engineering or administrative controls to minimize the infiltration of environmental tobacco smoke from sources outside the building, through air intakes, entryways, and other openings (e.g., by ensuring any outside smoking areas utilized by their employees are not in close proximity to entryways, air intakes, and other openings that may allow airflow directly into an office.)"

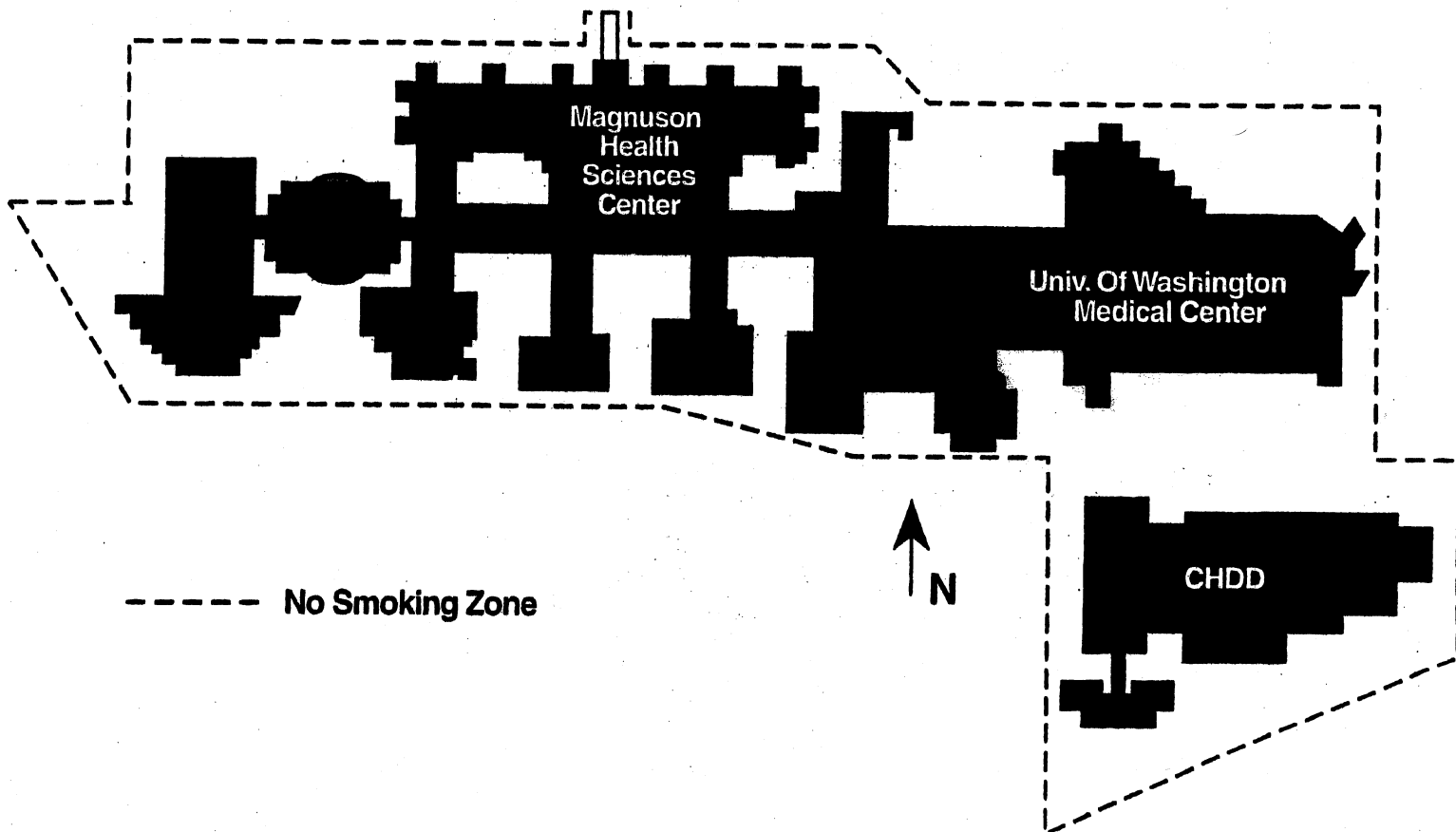
Something to keep in mind regarding implementation of the Health Sciences No Smoking Policy is that it is enforced at the local level by individuals who witness another individual smoking. The Health Sciences does not have a No Smoking Brigade to walk around the building monitoring whether individuals are smoking in the no-smoking areas of the Health Sciences Campus. This means that **we must all take responsibility** to ensure that the No Smoking Policy is respected.

Please contact Health Sciences Academic Services & Facilities for additional copies of these guidelines or if you have questions on implementation of the policy.



The Health Sciences Campus is a Smoke-Free Environment

There is no smoking within this area.



For questions about the No Smoking policy, call Health Sciences Academic Services & Facilities at 543-6114